ECE 262C : Leadership and Administration of Child Care Programs

A survey of organization and management of early childhood programs and/or child care centers for the practicing professional. Emphasis is on learning how to plan, organize, manage, and evaluate programs and facilities for children. Specific skills addressed include licensing procedures, hiring, motivating, and evaluating staff and parent involvement. Financial record-keeping to inform program management decisions are based on an understanding of Excel computer program use. Leadership and visioning skills are taught, and evidence of implementation is required. Students are required to spend 10 hours job shadowing and making practical connections to weekly content. This course meets the requirements for director certification from the state of New Hampshire and accreditation by the National Association for the Education of Young Children.

Credits 4
Lab/Practicum/Clinical Hours 0
Lecture Hours 4